FINANCE COMMITTEE March 29, 2017

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, March 29, 2017, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe Absent: Dennis Mulder

Larry Jenkins Robert Lyon Joanne Guden

Also Present: Liz Otto, County Clerk Amanda Toney, Treasurer

Becky Pence, Hwy Adm Asst Dawn Klockow, Corporation Counsel

Jason Jerome, HHS Director Sheriff Podoll

Cathy Schmit, County Administrator Kayla Yonke, HHS Acct Specialist

Amy Brooks, Hwy Commissioner

AGENDA

Motion/second (Guden/Jenkins) to approve the agenda. Motion carried.

MINUTES

Motion/second (Jenkins/Guden) to approve the minutes of February 21 and February 22, 2017. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

OPEN TAX DEED BIDS – None

VANDE LAKE & LAND, LLC PROPERTY DISCUSSION

Treasurer Amanda Toney stated that the March payment was made on time and has cleared the bank.

TREASURER'S MONTHLY REPORT

Treasurer's report reviewed. Discussion held. Jenkins requested that the sales tax comparison from previous years be available each month from now on.

TAX DEED UPDATE

Payments are still coming in. Toney will have figures available next month.

RESOLUTIONS/ORDINANCES

• Resolution Relating to Cancellation of Outstanding Checks

Discussion held. The committee requested that this be requested on a monthly basis to keep the number of checks down.

Motion/second (*Guden/Jenkins*) to approve the resolution and send it to County Board for final approval. All ayes. Motion carried.

• Ordinance Amending Chapter 80 Fund Balance Policy, Ordinance 80-3 Chairman Reabe explained the need for this resolution per County Administrator Cathy Schmit to clarify policy.

Motion/second (Jenkins/Lyon) to approve the ordinance and send it to County Board for final approval. All ayes. Motion carried.

CARRYOVERS/COMMITTED FUNDS

Motion/second (*Guden/Lyon*) to approve all of the submitted amounts for committed and carryover funds. All ayes. Motion carried.

DISCUSSION AND POSSIBLE ACTION REGARDING CREDIT CARDS

County Administrator Cathy Schmit informed the committee of recent issues with the current credit card policy and the low credit limit set for that account. She cited problems with online purchases, hotel reservations, and emergency situations. Schmit handed out a draft policy for individual credit cards with limits set accordingly. Treasurer Toney handed out information from 3 local banks: Horicon, Farmers & Merchants, and 1st National with their ability to issue consolidated statements, cash back options, and multiple managers on the account. Toney stated that 1st National is able to comply with all 3 options. The committee will look over the information given and this will be placed on the April agenda for further consideration.

BUDGET ADJUSTMENTS

- Enhanced Medicaid Funding \$20,243.57 has been received in additional funding from the state.
- Children & Families \$17,600.00 has been received in a newly awarded grant through the CORe/SPARC state reporting system.

Motion/second (Guden/Lyon) to approve both budget adjustments and forward to County Board for final approval. All ayes. Motion carried.

- CARS-ZIKA grant \$8,427.00
- Drug Court grant \$134,840.00 received for 2017

Motion/second (*Guden/Jenkins*) to approve budget adjustments pending approval of the Health & Human Services committee and forward to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

Year end 2016 and January 2017 revenues and expenses were reviewed. Discussion held.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims: \$7,967.44

Lay people: none

Motion/second (Guden/Lyon) to approve supervisor's monthly claims. Motion carried.

CLERK'S REPORT - None

COMMITTEE DISCUSSION

- Future meeting dates: Regular meeting April 26, 2017 at 10:00 AM
- Future Agenda:

ADJOURNMENT

Motion/second (Jenkins/Guden) to adjourn the meeting at 10:40 AM. All ayes. Motion carried.

Submitted by,

Liz Otto County Clerk